

Preserving the environment through integrated recovery and disposal.

## MEMORANDUM

**TO:** Governance Committee  
Nancy Novak  
James Williams

**FROM:** Barbara Freeman, Committee Chair

**DATE:** November 7, 2024

**RE:** Governance Committee Meeting

There will be a Governance Committee meeting on Monday, November 18, 2024, at 3:30 PM. **Committee Members will be emailed a private Zoom link to participate, if Members choose to attend virtually.**

The following is the proposed meeting agenda:

1. Annual Review of Procurement Policy
2. Annual Review of Procedure for Disposition of Property
3. Annual Review of Ethics and “Whistleblower” Report of Fraud Policies
4. Annual Review of Board of Directors Evaluation
5. Annual Review of Authority Mission Statement and Performance Measures
6. ABO Policy Guidance Update

BF/jmt

cc: Board Chairman Ken Long  
Joshua Olbrys, Executive Director

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**BOARD OF DIRECTORS**

Kenneth A. Long  
*Chairman*

Richard G. Redmond  
*Treasurer*

Robert Comis  
James M. D’Onofrio

Barbara Freeman  
Nancy A. Novak

Joshua J. Olbrys  
*Executive Director*

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Steven R. Boucher

James A. Franco

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Jodi M. Tuttle  
*Authority Board Secretary*

**GET SOCIAL WITH THE AUTHORITY:**

